

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION  
REGULAR MEETING  
December 12, 2016  
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:09 p.m. in Room D111 at the J.P. Case Middle School.

Members Present

Jessica Abbott  
Tim Bart  
Sandra Borucki  
Dennis Copeland

Members Absent

Laurie Markowski

Board Attorney

Alicia Hoffmeyer

Ms. Fallon acknowledged and thanked Mr. Davidson for his service on the Board.

SUPERINTENDENTS REPORT

Dr. Suchorsky presented the Therapy Dog pilot program, as attached. Ms. Fallon asked about allergies. Dr. Suchorsky explained the parameters and the parental involvement. Mr. Bart asked if they could visit other schools. Dr. Suchorsky noted that would be the goal for the future. Dr. Copeland asked if there are any insurance issues. Ms. Voorhees noted Board Policy allows this and we will reach out to our insurance carrier.

Ms. Thornton from New Jersey School Boards presented the Strategic Planning process, as attached. She reviewed the program and timelines. Ms. Fallon thanked Ms. Thornton and Dr. Copeland for their work on this plan.

CITIZENS ADDRESS THE BOARD

Susan Mitcheltree, Raritan Township, congratulated those who were elected to the Board. She thanked Mr. Davidson for his service. She thanked Ms. Slagle for her 19 years of service. She outlined Ms. Slagle's dedication and accomplishments in the Flemington-Raritan School District. She expressed concerns with resignations, suspensions and reassignments.

Wendy Kent, Raritan Township, parent, very sad about the resignation of Ms. Slagle. She noted that Ms. Slagle made a significant impact for her children.

On the motion of Mr. Davidson, seconded by Ms. Borucki, minutes of the Regular Meeting on November 28, 2016\* were approved viva voce.

**\*Dr. Kenny & Mr. Stager abstained.**

REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of October 2016 further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2016-2017.

The School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.11(a), as of October 31, 2016. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of school year 2016-2017.

**On the motion of Mr. Bart, seconded by Mr. Davidson, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of October 2016.**

**Aye:** Ms. Abbott      **Mr. Davidson**  
 Mr. Bart              **Dr. Kenny**  
 Ms. Borucki          **Mr. Stager**  
 Dr. Copeland        **Ms. Fallon**

**Nay: 0**                      **Abstain: 0**

PERSONNEL

The next meeting will be December 13, 2016.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

**All Personnel items were approved under one motion made by Mr. Davidson, seconded by Mr. Bart.**

1. Approval was given to confirm the resignation of Karen Slagle, Director of Special Services, effective November 30, 2016, in accordance with the parties' agreement, as attached.\*  
**\*Ms. Borucki abstained.**
2. Approval was given to employ the following staff member for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Loc.	Effective Date	Salary/Degree/Step	Certification/College
1.	Kellett	Ashley	School Psychologist/SS/JPC	December 19, 2016, <i>pending certification</i>	\$54,970 (prorated)/BA/Step1	School Psychologist ( <i>pending</i> )/Seton Hall University

3. Approval was given for the following staff members to take a leave of absence as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Anticipated Date(s)
1.	Matuszkiewicz	Angela	CH	Multiple Disabilities	Medical Leave	January 3, 2017–January 17, 2017-Disability
2.	Totten	Ashley	CH	Resource Center	Maternity Leave	March 6, 2017–May 2, 2017-Disability May 3, 2017–June 30, 2017-FMLA/NJ Paid
3.	Hrabovecky	Gloria	JPC	World Language	Family Medical Leave	January 9, 2017–March 31, 2017-FMLA/NJ FLI April 3, 2017–June 30, 2017-Unpaid Leave

4. Approval was given to employ the following leave replacement for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/Step	Certification/College
1.	Longmore	Jena	RFIS	Computers/ Kathleen Bianco	January 3, 2017- January 31, 2017	Sub Per Diem Pay	Elementary K-6/ Elementary with Specialization in Language Arts 5-8/ Richard Stockton College
					February 1, 2017- February 3, 2017	\$50,860 (prorated)/ BA/Step1	

5. Approval was given to extend the employment of the following leave replacement for the 2016-2017 school year, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/Step	Certification/College
					Extension Dates*		
1.	Collins	Gina	BS	Guidance Counselor/ Cindy Povall	November 29, 2016- December 23, 2016	Sub Per Diem Pay	Elementary K-6/ Elementary with Specialization in Language Arts 5-8/Richard Stockton College
					*January 3, 2017- Until further notice	\$54,060 (prorated)/ MA/Step 1	

Non-Certified

6. Approval was given to amend the motion of November 28, 2016 as follows:

to confirm the appointment of Raymond Krov as Treasurer of School Monies, Central Office, effective November 18, 2016 for the 2016-2017 school year.

to read:

to confirm the appointment of Raymond Krov as Treasurer of School Monies, Central Office, effective November 18, 2016 for the 2016-2017 school year. Salary to be \$6,000 prorated. Fingerprinting and health exam required.

7. Approval was given to extend the employment of the following staff member for the 2016-2017 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Effective Dates	Salary
					Extension Dates*	
1.	Hagan	Christopher	CO	Computer Technician & Phone Administrator	July 1, 2016-December 31, 2016	\$80,000 prorated
					*January 1, 2017-June 30, 2017	

All Staff – Additional Compensation

8. Approval was given to employ the following staff members for additional compensation during the 2016-2017 school year as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Clark	Nancy	BS	CPR/AED-Cafeteria Aide	3	\$16.47/hr.
2.	Lucchetto	Laura	BS	Transportation Aide	250	\$21.12/hr.

Substitutes

9. Approval was given to employ the following applicants as Substitutes for the 2016–2017 school year pending fingerprinting:

Item	Last Name	First Name
1.	Demuro	Thomas
2.	Mirra	Madison
3.	Cataldi	Katherine

**Aye:** Ms. Abbott      Mr. Davidson      **Nay: 0**      **Abstain:** Ms. Borucki #1  
 Mr. Bart      Dr. Kenny  
 Ms. Borucki      Mr. Stager  
 Dr. Copeland      Ms. Fallon

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS

The next meeting is TBD.

**All Curriculum items were approved under one motion made by Mr. Davidson, seconded by Ms. Borucki.**

- Approval was given to employ the following consultant during the 2016-2017 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Book Source Consultant	JPC	Grade level articulation around contemporary literature	1	No cost to the District

- Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2016-2017 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Goldman-Botwin	Jill	FAD	K-8 Physical Education Curriculum Committee	50 shared hrs.	\$33.78/hr.
2.	Heierling	Kimberly	JPC	K-8 Physical Education Curriculum Committee		\$33.78/hr.
3.	Karney	Kurt	JPC	K-8 Physical Education Curriculum Committee		\$33.78/hr.
4.	Scheffels	Kathryn	RFIS	K-8 Physical Education Curriculum Committee		\$33.78/hr.
5.	Skove	Reparata	CH	K-8 Physical Education Curriculum Committee		\$33.78/hr.

- Approval was given to accept the following curriculum, professional development, and/or technology-related donations for the 2016-2017 school year.

Item	Donation	Value	Location	Funding Source
1.	Art Supplies	\$250	BS	Artsonia
2.	Raritan Valley Community College Planetarium/Starlab Assembly	\$500	RH	PTO

- Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Kassick	Joseph	Reading Recovery Teacher Leader Professional Development, Lesley University, Cambridge, MA	January 25-27, 2017	O,L,F	\$900
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

- Approval was given for Francis A. Desmares School to dispose of the attached list of obsolete library books that are no longer useable and are not required as a trade-in or a replacement purchase.

**Aye: Ms. Abbott      Mr. Davidson      Nay: 0      Abstain: 0**  
**Mr. Bart            Dr. Kenny**  
**Ms. Borucki        Mr. Stager**  
**Dr. Copeland       Ms. Fallon**

FACILITIES/OPERATIONS

The next meeting is TBD.

TRANSPORTATION

The next meeting will be December 14, 2016.

FINANCE

The next meeting is TBD.

**The Finance items were approved under one motion made by Dr. Copeland, seconded by Mr. Davidson.**

1. Approval was given of the attached transfer list from November 19, 2016 to December 6, 2016.
2. Approval was given of the attached bill list for the month of December totaling \$1,581,340.96
3. Approval was given for the Superintendent and Business Administrator to transfer funds, pay monthly bills, authorize payroll disbursements and review the Secretary’s Report for the month of December 2016.

**Aye: Ms. Abbott      Mr. Davidson      Nay: 0      Abstain: 0**  
**Mr. Bart      Dr. Kenny**  
**Ms. Borucki      Mr. Stager**  
**Dr. Copeland      Ms. Fallon**

POLICY DEVELOPMENT

The next meeting will be December 19, 2016.

SPECIAL SERVICES

The next will be TBD.

**All Special Services items were approved under one motion made by Mr. Stager, seconded by Mr. Bart.**

1. Approval was given for Douglass Developmental Disabilities to conduct a district program evaluation during the 2016-2017 school year at a cost not to exceed \$3,200, as attached.
2. Approval was given for student #4737477586 to attend the New Road School of Somerset for the remainder of the 2016-2017 school year at a per diem rate of \$268.66. Flemington-Raritan Regional School District to provide transportation.
3. Approval was given of the resignation of the following Teacher Assistant, contracted through the Hunterdon County Educational Service Commission, as follows:

Item	Last Name	First Name	Loc	Position	Effective Date
1.	Quinn	Jaime	RFIS	Teacher Assistant	December 16, 2016

4. Approval was given of the employment of the following new Teacher Assistant, contracted through Hunterdon County ESC, for the 2016-2017 school year as follows:

Item	Last Name	First Name	Loc	Position/Replacing	Effective Date
1.	Perkins	Madison	RFIS	Teacher Assistant/Jaime Quinn	January 12, 2017

5. Approval was given to employ the following Transportation Aides for the 2016-2017 school. Fingerprinting and health exam required.

Item	Last Name	First Name	Max # of hours	Rate/Stipend
1.	Christman	Anita	300	\$21.12/hr.
2.	Perry	Maura	300	\$21.12/hr.
3.	Hill	Henry	300	\$21.12/hr.

**Aye:** Ms. Abbott      **Mr. Davidson**      **Nay: 0**      **Abstain: 0**  
 Mr. Bart      **Dr. Kenny**  
 Ms. Borucki      **Mr. Stager**  
 Dr. Copeland      **Ms. Fallon**

MISCELLENEOUS/ACTION ITEMS/INFORMATION ITEMS

The Miscellaneous/Action items were approved under one motion made by Ms. Abbott, seconded by Mr. Bart.

1. Harassment, Intimidation & Bullying Investigations for the 2016-2017 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
CH	Summer-October 2016	1	No	Remedial measures outlined in report.
CH	November 9, 2016	2	No	Remedial measures outlined in report.

2. Drills to date for the 2016-2017 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
September	09/09	09/12	09/13	09/07	09/22	09/07
October	10/07	10/28	10/31	10/11	10/13	10/14
November	11/07	11/18	11/18	11/03	11/22	11/18
Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
September	09/20	09/20	09/21	09/14	09/26	09/21
October	10/24	10/28	10/14	10/17	10/26	10/21
November	11/23	11/30	11/28	11/16	11/30	11/19

Action Items

1. Approval was given to adopt the 2017-2018 Student Calendar, as attached.
2. Approval was given for the following tuition student #2016485 to attend the Copper Hill Preschool Program during the 2016-2017 school year.

**Aye:** Ms. Abbott      **Mr. Davidson**      **Nay: 0**      **Abstain: 0**  
 Mr. Bart      **Dr. Kenny**  
 Ms. Borucki      **Mr. Stager**  
 Dr. Copeland      **Ms. Fallon**

CORRESPONDENCE

None

OLD BUSINESS

Mr. Davidson thanked everyone for their kind wishes and noted he has enjoyed his time on the Board. He also noted that the Board always acts in the best interest of students. Mr. Bart reminded everyone the tickets for the Harlem Wizards basketball game are on sales. Ms. Voorhees reminded everyone of the January 3<sup>rd</sup> Board Meeting.

NEW BUSINESS

None

CITIZENS ADDRESS THE BOARD

Melanie Rosengarden, Raritan Township, School Nurse, asked about the Certification of Gina Collins. It was noted there was an error. She also thanked Ms. Slagle for her years of service.

**On the motion of Ms. Borucki, seconded by Mr. Davidson, the meeting was adjourned at 8:06 p.m. viva voce.**

Respectfully Submitted,

Stephanie Voorhees  
Business Administrator/Board Secretary

2017 Board Meeting

January 3 Reorganization of the Board & 23

February 13 & 27

March 13 & 27

April 24

May 8 Reorganization of the District & 30

June 12 & 26

July 24

August 21

September 11 & 25

October 9 & 23

November 13 & 27

December 11